
**College of Pharmacy Health & Safety Committee Meeting Minutes
January 15, 2020**

Attending: Val Watts, Susan Holladay, Sandro Matosevic, Jason Scott, Robert Stahelin, James Tisdale (via WebEx) and Breanna Zerfas.

1. Discussed College of Pharmacy annual safety meeting (scheduled January 29, 2020, 3:30-4:30, RHPH 172). A list of topics that should be discussed will be given to REM.
2. Individual Safety Plans (ISPs) – discussed the need to review the ISPs prior to submitting to REM. A meeting of the committee will be scheduled in mid-February.
3. Discussed the need for monthly safety emails.
4. A reminder of the CoP safety meeting as well as guidelines for ISPs will be sent this week.