

ANNUAL PERFORMANCE EVALUATION (APE)

APE Process

PI Year

- Co-Curricular Survey
- Reflection
- Action Plan
- Resume or CV

P2 and P3 Years

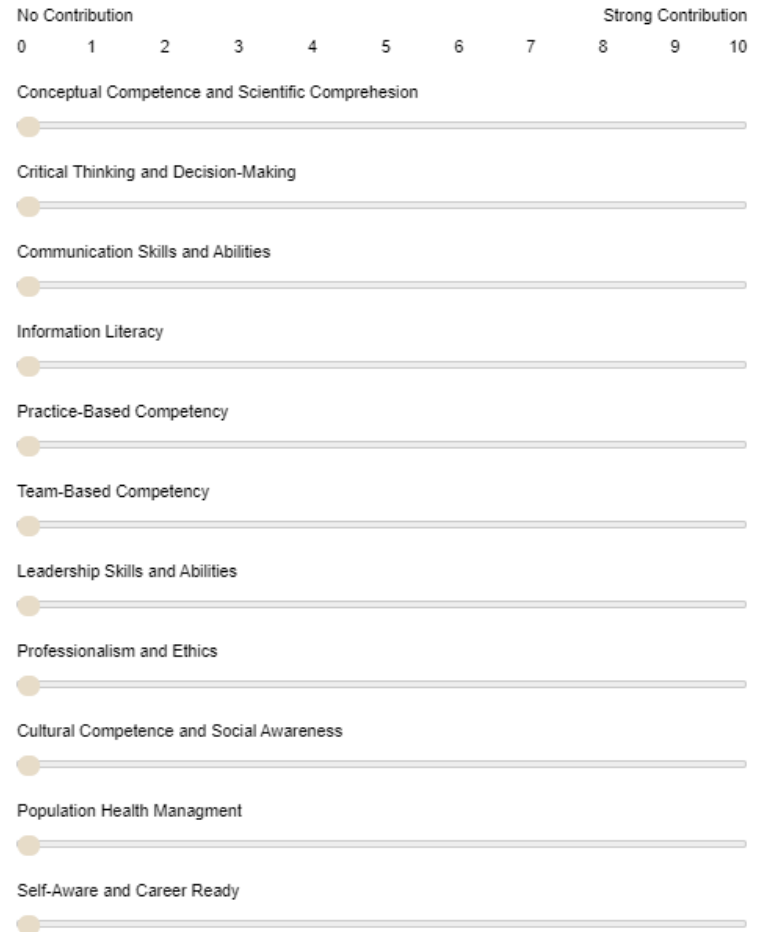
- Co-Curricular Survey
- Look Back
- Reflection
- Action Plan
- CV

Co-Curricular Survey

Participation in:

- CoP Student Organization
- CoP Event or Program
- University Student Organization
- University Event or Program
- Community Organization
- Religious Organization
- Work-Related Activity

Contribution to Outcomes



Self Awareness

Reflect on last year's action plan (Summer 2020 – present) and report on your progress.

- What was your action plan (i.e., goal)?
- Was your action plan effective in meeting your goals? Why or why not? If your action plan was not effective, what would you have done differently and why?

What have you done during this academic year (Summer 2020 – present) to better understand how you learn best?

What have you done during this academic year (Summer 2020 – present) that has not been successful in helping you learn? (i.e.: procrastinating, time management, cramming, re-reading notes, rewatching lectures).

What did you learn from this unsuccessful approach?

Action Plan

- What is your action plan for the upcoming year (Summer 2021 – Spring 2022) in terms of what you intend to do to further understand your strengths and weaknesses to enhance your learning and academic performance?

- How will it enhance your learning?

- Write a SMART goal for your action plan.
- Outline how the goal is SMART (Specific, Measurable, Achievable, Relevant, Time-Bound).

Goal	
S	
M	
A	
R	
T	

SMART Goal

S

Specific

R

Relevant

M

Measurable

T

Time-Bound

A

Achievable

Career Planning		
<ul style="list-style-type: none"> Write a SMART goal for your action plan. Outline how the goal is SMART (Specific, Measurable, Achievable, Relevant, Time-Bound). 	Goal:	I will interview two pharmacists working in two different areas of pharmacy about their career paths, responsibilities, and skills needed in order to explore career paths that I am interested in pursuing by August 2021.
	S	I am interviewing two pharmacists about their career <u>paths</u> , responsibilities and the skills need for their positions.
	M	I will interview <u>two</u> pharmacists pursuing <u>two</u> different areas of pharmacy.
	A	I will have more free time in summer which will give me time to identify and interview pharmacists.
	R	I am interviewing pharmacists in careers in which I am interested.
	T	I plan to complete by August 2021.

Student Example

Self Awareness													
<p>Reflect on last year's action plan (Summer 2020 – present) and report on your progress.</p> <ul style="list-style-type: none"> What was your action plan (i.e., goal)? Was your action plan effective in meeting your goals? Why or why not? If your action plan was not effective, what would you have done differently and why? 	<p>My last year action plan was to create a timeline on a white board on my wall that tracks my daily task and update the timeline once at the end of each week for the 16 weeks Fall 2020 semester.</p> <p>My action plan was successful in meeting my goal because I reduce the amount of time that I was procrastinating throughout a day by 75%. The timeline allowed me to notice how much free time I could allocate toward balancing friends, family, and personal time. As a result, allotted 30 minute a day to talking on the phone to friends. I was able to start eating dinner with my family between 6:00pm – 7:00pm. I also made time to work out and meditate 3 times a week and the rest of my time was allotted for studying, homework, and student involvement programs.</p>												
<p>What have you done during this academic year (Summer 2020 – present) to better understand how you learn best?</p>	<p>This year I did most of my study alone by watching YouTube videos and reading lecture slides by myself.</p>												
<p>What have you done during this academic year (Summer 2020 – present) that has not been successful in helping you learn? (i.e.: procrastinating, time management, cramming, re-reading notes, <u>rewatching lectures</u>).</p> <p>What did you learn from this unsuccessful approach?</p>	<p>I was not successful at re-watching lectures, reviewing lecture notes with classmates, and attending office hours to review past exams. I learned that the material was challenging to recall during taking exams. This also negatively impacted the efficiency of studying, because I was dis-organized, and very forgetful in regard to preparing for exams.</p>												
Action Plan													
<ul style="list-style-type: none"> What is your action plan for the upcoming year (Summer 2021 – Spring 2022) in terms of what you intend to do to further understand your strengths and weaknesses to enhance your learning and academic performance? 	<p>During this upcoming academic year, I plan to talk to my classmates to create or join a study group to have a better support system</p>												
<ul style="list-style-type: none"> How will it enhance your learning? 	<p>I feel that having another student to study with will increase my exam scores.</p>												
<ul style="list-style-type: none"> Write a SMART goal for your action plan. Outline how the goal is SMART (Specific, Measurable, Achievable, Relevant, Time-Bound). 	<table border="1"> <tr> <td>Goal</td> <td>I am going to create a study group by the end of the first week of the fall semester.</td> </tr> <tr> <td>S</td> <td></td> </tr> <tr> <td>M</td> <td></td> </tr> <tr> <td>A</td> <td>I have several friends who study together and I think they would let me join the group.</td> </tr> <tr> <td>R</td> <td></td> </tr> <tr> <td>T</td> <td>I will create the group no later than the end of the first week of the small semester.</td> </tr> </table>	Goal	I am going to create a study group by the end of the first week of the fall semester.	S		M		A	I have several friends who study together and I think they would let me join the group.	R		T	I will create the group no later than the end of the first week of the small semester.
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Student Example: Look Back

Question

Reflect on last year's action plan (Summer 2020 – present) and report on your progress.

What was your action plan (i.e., goal)?

Was your action plan effective in meeting your goals? Why or why not? If your action plan was not effective, what would you have done differently and why?

Student Response

My last year action plan was to create a timeline on a white board on my wall that tracks my daily task and update the timeline once at the end of each week for the 16 weeks Fall 2020 semester.

My action plan was successful in meeting my goal because I reduce the amount of time that I was procrastinating throughout a day by 75%. The timeline allowed me to notice how much free time I could allocate toward balancing friends, family, and personal time. As a result, allotted 30 minute a day to talking on the phone to friends. I was able to start eating dinner with my family between 6:00pm – 7:00pm. I also made time to work out and meditate 3 times a week and the rest of my time was allotted for studying, homework, and student involvement programs.

Accomplished	Developing	Novice
Reflects and reports on one or more of the activities from last year's action plan AND describes the effectiveness of the plan	Reflects and reports on at least one of the activities from last year's action plan, BUT provides minimal description of the effectiveness of the plan	Does not reflect and/or report on any activities from last year's action plan OR provides no description of the effectiveness of the plan

Student Example: Reflection

Question

What have you done during this academic year (Summer 2020 – present) that has not been successful in helping you learn? (i.e.: procrastinating, time management, cramming, re-reading notes, rewatching lectures).

What did you learn from this unsuccessful approach?

Student Response

I was not successful at re-watching lectures, reviewing lecture notes with classmates, and attending office hours to review past exams. I learned that the material was challenging to recall during taking exams. This also negatively impacted the efficiency of studying, because I was dis-organized, and very forgetful in regard to preparing for exams.

Accomplished	Developing	Novice
Identifies one or more activities that were not successful in facilitating learning AND provides evidence regarding learning from the experience	Identifies one or more activities that were not successful in facilitating learning, BUT provides minimal evidence of learning from the experience	Does not identify an activity OR provides no evidence of learning from the experience

Student Example: Action Plan

Question	Student Response												
<p>What is your action plan for the upcoming year (Summer 2021-Spring 2022) in terms of what you intend to do to further understand your strengths and weaknesses to enhance learning and academic performance. How will it enhance your learning?</p>	<p>During this upcoming academic year, I plan to talk to my classmates to create or join a study group to have a better support system</p> <p>I feel that having another student to study with will increase my exam scores.</p>												
<p>Write a SMART goal for your action plan. Outline how the goal is SMART (Specific, Measurable, Achievable, Relevant, Time-Bound).</p>	<table border="1"> <tr> <td data-bbox="861 582 994 654">Goal</td> <td data-bbox="994 582 1916 654">I am going to create a study group.</td> </tr> <tr> <td data-bbox="861 654 994 718">S</td> <td data-bbox="994 654 1916 718"></td> </tr> <tr> <td data-bbox="861 718 994 789">M</td> <td data-bbox="994 718 1916 789"></td> </tr> <tr> <td data-bbox="861 789 994 901">A</td> <td data-bbox="994 789 1916 901">I have several friends who study together and I think they would let me join the group.</td> </tr> <tr> <td data-bbox="861 901 994 972">R</td> <td data-bbox="994 901 1916 972"></td> </tr> <tr> <td data-bbox="861 972 994 1033">T</td> <td data-bbox="994 972 1916 1033"></td> </tr> </table>	Goal	I am going to create a study group.	S		M		A	I have several friends who study together and I think they would let me join the group.	R		T	
Goal	I am going to create a study group.												
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R													
T													

Accomplished	Developing	Novice
<p>Describes at least one specific activity in detail AND goal(s) are written in a <u>“SMART”</u> format</p>	<p>Describes at least one specific activity, BUT with <u>minimal</u> explanation OR goal(s) are not written in a <u>“SMART”</u> format</p>	<p>Does not describe a specific activity OR provide goal(s)</p>

EXAMSOFT

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Exam Takers

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Minimum System Requirements:

PC Users

Mac Users

Exam Taker Information

<https://ei.examsoft.com/GKWeb/login/purduepharm>

ExamSoft

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Why ExamSoft Solutions Who We Serve Resources About Contact Login

The World's Most Advanced Assessment Platform

"We felt there had to be a better way to assess students' strengths and weaknesses while reducing the potential for cheating. We found it."

Dr. Jayne Pawasauskus, University of Rhode Island College of Pharmacy

www.examsoft.com

- My Preferences **Guide**
- Grade Assignments
- Manage Graders
- My Account
- Log Out
- Assignments

Welcome! Getting started



Categories will help to generate reports that detail the progress and understanding of student.

Create >

Interactive Simulation >



You can tag questions with specific learning outcomes to track student performance and understanding.

Create >

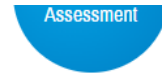
Interactive Simulation >



Assessments pull together questions that will work to accurately assess students and generate reports.

Create >

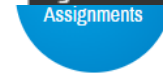
Interactive Simulation >



Instantly score assessments, analyze results, and share valuable feedback data with students and faculty.

Analyze >

Interactive Simulation >



View Assigned Grading >

Interactive Simulation >

On any page, click to see videos and quick reference guides.

Assignment List

The screenshot shows the ExamSoft interface for grading assessments. The user is logged in as Kim Plake. The page displays a table of assignments with columns for Assessment, Course, Grading Progress, and Actions. Two assignments are listed: Practice_APE and APE_Demo_21, both with 0% progress. The 'Grade' button for the APE_Demo_21 assignment is highlighted with a blue box, and a blue arrow points from a callout box to it.

ei15.examssoft.com/STW-war/ei/gradingAssessment/s=purduepharm

ExamSoft

Kim Plake

Previous 1 Next Show: 10 | 25 | 50 | 100 | 250

Assessment	Course	Grading Progress	Actions
Practice_APE	[test rubric] test rubric	0%	Grade
APE_Demo_21	[test rubric] test rubric	0%	Grade

Previous 1 Next Show: 10 | 25 | 50 | 100 | 250

Select "Grade" to start grading process

Student List

APE_Demo_21 [Start Tutorial](#)

Grading Assignments

Overall Grading Progress: 0% Complete

Previous 1 Next

Show: 50 | 250 | 500 | 1000 | 2500



<input type="checkbox"/>	Exam Taker	ID	Grading Progress	Grade	Actions
<input type="checkbox"/>	Test1_Lab	Exam # not available	0%	-	Grade
<input type="checkbox"/>	Test2_Lab	Exam # not available	0%	-	Grade
<input type="checkbox"/>	Test3_Lab	Exam # not available	0%	-	Grade
<input type="checkbox"/>	Test4_Lab	Exam # not available	0%	-	Grade

Group Grade Selected Exam Takers

Previous 1 Next

Show: 50 | 250 | 500 | 1000 | 2500



Clear Grading

Clears grading
for all students

Select "Grade" next
to a student to start
grading process

Reverts back to screen listing all mentor's students

Download Answer File

Next Artifact →

Self Awareness	
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Test1, Lab - Score: 0 /100.0

P1 APE Rubric 2021

	3	2	1	COMMENTS
SELF AWARENESS: What have you done during this academic year to better understand how you learn best?	1	1	1	
SELF AWARENESS: What have you done during this academic year that has not been successful in helping you learn? (i.e., procrastinating, time management, cramming, re-reading notes, re-watching lectures). What did you learn from this unsuccessful approach?	1	1	1	
SELF AWARENESS: What is your action plan for the upcoming year in terms of what you intend to do to further understand your strengths and weaknesses to enhance your learning and academic performance? How will it enhance your learning? Goals in the action plan should be SMART (Specific, Measurable, Achievable, Relevant, Time-Bound).	1	1	1	
LEADERSHIP: List two personal qualities that make you an effective leader.	1	1	1	

Overall Comments

Print Save Next Exam Taker

Downloads submission into separate file

Forwards to student's resume or CV submission

Forwards to next student on mentor's list

Download Answer File

Next Artifact

Comments / Feedback

[Cancel](#) [Save](#)

Self Awareness

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Test1, Lab - Score: 0 /100.0

P1 APE Rubric 2021

	3	2	1	COMMENTS
SELF AWARENESS: What have you done during this academic year to better understand how you learn best?				
SELF AWARENESS: What have you done during this academic year that has not been successful in helping you learn? (i.e., procrastinating, time management, cramming, re-reading notes, rewatching lectures). What did you learn from this unsuccessful approach?				
SELF AWARENESS: What is your action plan for the upcoming year in terms of what you intend to do to further understand your strengths and weaknesses to enhance your learning and academic performance? How will it enhance your learning? Goals in the action plan should be SMART (Specific, Measurable, Achievable, Relevant, Time-Bound).				
LEADERSHIP: List two personal qualities that make you an effective leader.				

Page 1 / 2

Hover over icon to see rubric description

Test1, Lab - Score: 5.56 /100.0

P1 APE Rubric 2021

	3	2	1	COMMENTS
SELF AWARENESS: What have you done during this academic year to better understand how you learn best?				
SELF AWARENESS: What have you done during this academic year that has not been successful in helping you learn? (i.e., procrastinating, time management, cramming, re-reading notes, rewatching lectures). What did you learn from this unsuccessful approach?				

Identifies one or more activities that were successful in facilitating learning AND provides evidence regarding learning from the experience

[Print](#) [Save](#) [Next Exam Taker](#)

APE Sign-Ups

- P1 Year

Rubrics Due: April 12

Small Groups: April 19-23

<https://www.signupgenius.com/go/60B0F4EA9AB2BAAFD0-p1apefaculty>

- P2 Year

Rubrics Due: April 12

Small Groups: April 19-23

<https://www.signupgenius.com/go/60B0F4EA9AB2BAAFD0-p2apefaculty>

- P3 Year

Rubrics Due: April 5

Small Groups: April 12, 14-16

<https://www.signupgenius.com/go/60B0F4EA9AB2BAAFD0-p3apefaculty>

Questions?

Contact: Kimberly Illingworth Plake (kplake@purdue.edu)